

TEMPORARY SIGN PERMIT APPLICATION

Applicant (Owner/responsible party)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Telephone Number: \_\_\_\_\_

Sign Demographics:

Size: \_\_\_\_\_

Construction/Material of Sign: \_\_\_\_\_

Message on Sign: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Allowable Temporary Signs:

A temporary sign advertizes or promotes special events or activities sponsored by a public, religious or non-profit organization and OPEN TO THE GENERAL PUBLIC.

No lights on Temporary Signs

No more than (1) one temporary sign located at one time on same premises.

Signs shall be constructed by cloth, canvas, light fabric, cardboard, or other light materials, with or without frames, intended to be displayed for a limited period of time only.

Temporary Signs must be removed within **24 hours** of the end of the special event. **Failure to remove temporary signs within stated time will result in loss of future permits being granted.**

Applicants Signature \_\_\_\_\_ Date \_\_\_\_\_

Official Purpose Only

Date Received: \_\_\_\_\_  
back or attach sheet.

Indicate if any special conditions apply – detail conditions on

Approved by \_\_\_\_\_

Date: \_\_\_\_\_